

Hi guys! I'm Nori, and in this video I'm going to be showing you how to use and log into charms to review your band account.

The Desert Vista Band Boosters is using Charms Office Assistant to manage student information and band account activities.

Students and parents can log into Charms to update contact information as well as view your individual band account.

So let's get started!

The easiest way to open Charms is from the Thunder Band web site at [www.thunderband.org](http://www.thunderband.org).

From there you're going to open the **Parents** tab, and scroll down the page to the Charms Office Assistant section.

Highlight and copy the School Code – *DesertVistaBand*, and then click on the link **Parent Student Login**.

This will open the first charms login box.

Here you will paste the school code into the box and click **Enter Charms**.

If you cannot copy and paste the school code, you can also Click on the **Need School Code** box.

Use the *Select State* pull down box and click on – **Arizona**.

Use the next pull down box and *Select City* – **Phoenix**.

And finally, *Select School* – **Desert Vista Boosters Band**.

Click the **Enter Parent Area** button, then the **Enter Charms** button.

You will now enter your Student Area Password.

Your temporary Student Area password is your student's school id number. The first time you log in, you will be asked to change your password.

Once you have entered your password, you will be taken to the home page.

At the top of the page are your navigation icons.

Today we will be looking at 2 of them: Student Info and Finances.

Click on the **Student Info**.

You can see that the tabs below the icons have changed.

From here you can change your password, or update contact information.

The first page is student information, where you can update addresses, emails or phone numbers.

From here you can scroll down to the bottom to see adult information pages. Each parent or guardian of the student will have their own page.

You can use the **Add New Adult** button if there is not a parent or guardian already listed.

Use the **Copy Dotted Fields From Student** to quickly fill in home phone and address, if they are the same as the student's.

On the right side of the adult profile is the list of Interests.

These are some of the Band Booster Committees.

Check any of these that, as a parent, you might be interested in volunteering for.

You are not making a commitment here – Just letting the Boosters know that you may be able to help in these areas.

Don't forget to click the **Update** button before leaving a page, or your changes won't be saved.

Now let's take a look at the Finances icon.

The financial statement tab is a summary of your band account.

You can see charges to your account and payments credited to your account at any time.

Be sure to send the Treasurer a fee coupon with any payment so it can be applied correctly. That form can be found under the **Parents** (thunderband.org) page, under **General Forms**.

When you are done with Charms, click on the **Exit Charms** button.

Hope this video helped, and Thanks for watching!

<https://www.youtube.com/watch?v=pZD66AVzQRY>